

Application for recognition as a surveyor

Last updated: August 2019

About this form

Use this form when applying to the Director of Maritime New Zealand (Director) for a Certificate of Surveyor Recognition under the Maritime New Zealand (MNZ) surveyor recognition framework.

We recommend that you read the guidelines on Applying for recognition as a surveyor available on the Maritime New Zealand (MNZ) website:

maritimenz.govt.nz/surveyors

You must complete this form correctly for your application to be valid. Remember to include your photos.

To complete this form you will need

- passport sized photos
- a copy of your updated CV
- a list of relevant vessels you have surveyed
- a copy of a survey plan or SSM maintenance plan you have approved (for IC or P applications)

Email your application to:

operators@maritimenz.govt.nz

Or

Courier your application to:

Surveyor Certification
Maritime New Zealand
1 Grey Street
WELLINGTON 6011

1. Personal details

Please complete all of these fields.

Surname

First name(s)

Nationality

Place of birth

Fill in both the city and country

Home phone

Eg +64 1 234-5678

Mobile phone

Eg +64 21 123-4567

Fax number

Eg +64 1 234-6789

Email address

Postal address

City and country

Postcode

2. Categories for recognition

Please choose what category(s) you are seeking recognition for:

Design approval:

DA_{SA}

DA_F

DA_W

DA_{FC}

DA_P

DA_{LC}

DA_N

DA_E

In-construction and Initial:

Indicate hull material – wood, aluminium, steel, fibre reinforced plastic (of either glass resin, carbon fibre or aramid fibre), plastic (of either rotor moulded or welded plastic) and ferro cement.

Hull material

IC1

IC2

IC3

Periodic:

Indicate hull material – wood, aluminium, steel, fibre reinforced plastic (of either glass resin, carbon fibre or aramid fibre), plastic (of either rotor moulded or welded plastic) and ferro cement.

Hull material

P1

P1r

P2

P3

P4

P5

2. Categories for recognition (continued)

Specialist:

- | | |
|---|--|
| <input type="checkbox"/> Surveyor – carriage of livestock | <input type="checkbox"/> Surveyor – high speed craft |
| <input type="checkbox"/> Surveyor – MARPOL/IOPP | <input type="checkbox"/> Surveyor – electrical systems |
| <input type="checkbox"/> Surveyor – radio equipment | <input type="checkbox"/> Surveyor – novel craft [describe the craft] |
| <input type="checkbox"/> Authorised person (describe the type) | <input type="checkbox"/> Radio inspector |
| <input type="checkbox"/> Surveyor – Ballast Water Management (Part 300) | |

3. Your vessel surveying experience

Provide a list of vessels you have surveyed over the last 12 months that support your application.

| Vessels surveyed | Type of vessel and survey conducted | LOA | Date |
|------------------|-------------------------------------|-----|------|
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Attach a separate page if more space is required.

Tick this box if you are attaching separate sheets as part of your application

If applying for IC or P recognition categories, provide examples of survey plans or SSM maintenance plans you have approved.

You may be asked to provide other relevant documentation that will support your application, for example, copies of relevant survey reports.

4. Your qualifications

Attach a copy of your CV. Complete those sections below only where the information is not included in your CV.

| Qualifications by examination | Granted by | Date granted |
|-------------------------------|------------|--------------|
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| | | |

| Membership of professional institutions and technical organisations | Date admitted |
|---|---------------|
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| | |

| Experience | Employer | From | To |
|------------|----------|------|----|
| | | | |
| | | | |
| | | | |

| Name of Referee | Contact details | Relationship with referee <small>(when you worked with them, your role and their role)</small> |
|-----------------|-----------------|---|
| | | |
| | | |
| | | |

Attach a separate page if more space is required.

Tick this box if you are attaching separate sheets as part of your application

5. Photo requirements

Signatures

You must sign inside both of these boxes:

Sign here

Sign here

Please make sure your signature fits into the box.

Photographs

You can send us your photos either by email or courier:

1. Email

Email a copy with your application (ask the photographer to provide an electronic copy, which you can then forward to MNZ).

2. Courier

Courier two passport-sized photos of yourself with your application. Attach the photos (inside a sealed envelope) to the top of this page.

The photos must:

- be in colour
- be less than 12 months old
- only show your head and shoulders
- be 30.5mm wide x 40.5mm long
- be original, not scanned copies.

6. Fees and payment

There is a fee for your application. There are two types of charges to pay – a one-off application fee and an additional fee based on hourly rates. Refer to the Maritime NZ website for information about fees.

www.maritimenz.govt.nz/fees

Invoice

You will be invoiced for the initial fee once we have formally received your application. A second invoice will be sent once we have processed your application. A reference number and instructions explaining how to pay will be sent with the invoices.

You need to specify the name and address if you want the invoice made out to a different entity or individual.

| | |
|------------------------|----------------------|
| Name to use on invoice | <input type="text"/> |
| Postal address | <input type="text"/> |
| | <input type="text"/> |
| City | <input type="text"/> |
| Country | <input type="text"/> |
| Postcode | <input type="text"/> |

Payment

Please tick to indicate how you want to pay the application fee.

Online using a credit card or debit card

Internet banking or bank deposit

7. Declaration

All applicants must complete this section.

- By ticking this box, you (the above named person) agree that the details entered into this form are true and correct. You also agree that any papers sent with this form are true and genuine and were given and signed by the persons whose names appear on them. (Note: we will only accept certified copies of any supporting documents.)

Caution: Providing false information or failing to disclose information relevant to the granting or holding of a maritime document, is an offence under section 406 of the Maritime Transport Act. The penalty for this offence, in the case of an individual, is imprisonment for a term of up to 12 months or a fine of up to NZ\$10,000.

Signature

Date
DD / MM / YYYY