

Safety case application form

Last updated: July 2019

This document is uncontrolled if printed, please refer to the Maritime New Zealand website for the latest version.

About this form

Use this form if you are the owner of a commercial operation that is applying for a safety case for operating novel craft such as:

- waka
- powered canoes or kayaks
- powered surf boards
- personal water crafts (includes jetskis)
- amphibious crafts
- submersibles
- reconfigurable barges.

To complete this application, you need to provide all of the information we require.

To help you complete this form correctly for your application to be valid you can either refer to the *Applying for a Safety case* available on our website:

maritimenz.govt.nz

or talk to one of our maritime officers at one of our local offices:

maritimenz.govt.nz/contact-us

1. Operation and contact details

Operation's details

Provide details about your commercial operation.

Name of operator

Name of legal entity
(if different from above)

Delivery address
(This must be a physical address)

Contact details

Provide us with your contact details.

Surname

Given name(s)

Home phone
Eg +64 1 234-5678

Mobile phone
Eg +64 21 123-4567

Fax number
Eg +64 1 234-6789

Email address

Postal address

Postcode

Preferred means of contact Email Post Phone Fax
(tick only one)

2. Fees and payment

All applicants must complete this section.

To complete this application, you need to provide all of the information we require.

Application fee

There is a fee for your application. This is charged at an hourly rate.

Refer to the Maritime NZ website for more information about fees:

maritimenz.govt.nz/fees

You will be invoiced once we have processed your application. A reference number and instructions explaining how to pay will be sent with the invoice.

You can pay:

- online using a credit card or debit card, *or*
- by internet banking.

Refer to the Maritime NZ website for more information about how to pay your fees.

maritimenz.govt.nz/howtopay

Invoice

Invoice



The invoice will be in your name **unless** you indicate below the name and address of a different entity or individual who has agreed to be invoiced (eg your employer).

Name on the invoice

Postal address

City and country

Postcode

3. Declaration

All applicants must complete this section.

I declare that the details provided on this form are true and correct. I confirm that any other documents sent with this form are true and genuine, and were given and signed by the persons whose names appear on them.

Caution

Providing false information or failing to disclose information relevant to the granting or holding of a maritime document is an offence under section 406 of the Maritime Transport Act. The penalty for this offence in the case of an individual is imprisonment for a term of up to 12 months or a fine of up to NZ\$10,000.

Your name

Your signature Sign here

Date
DD / MM / YYYY

Privacy information

Personal information collected in this form will be used for the purpose of assessing your application. MNZ will not disclose personal information other than when permitted or required by law to do so.

If you wish to access or correct personal information MNZ holds about you, please contact the MNZ Privacy Officer at PO Box 25620, Wellington 6146, or phone (04) 473 0111.

4. Where to send your application

Send your completed form and the other documents required to MNZ by email, courier or post.

If your application is incomplete, we will return all your application documents to you.

Sending your application by email is preferred. Remember to sign the *Fit and proper person* form before scanning and attaching to the email along with your electronic photo and other documents or forms. Make sure the scanned copies of your documents are legible and of a good quality.

Email your application to:

operators@maritimenz.govt.nz

Or

Courier your application to:

Operator Certification
Maritime New Zealand
1 Grey Street
Wellington 6011
NEW ZEALAND

Or

Post your application to:

Operator Certification
Maritime New Zealand
PO Box 25620
Wellington 6146
NEW ZEALAND