



Your Maritime Transport  
Operator Certificate

# ***MTOCs ARE STARTING TO EXPIRE!***

**YOUR BUSINESS  
MUST HAVE AN  
MTOC TO KEEP  
OPERATING ITS  
VESSELS**

***YOU MUST APPLY  
BEFORE YOUR  
MTOC EXPIRES!***

Maritime NZ will help you renew yours:

- Talk to your Maritime Officers
- [www.maritimenz.govt.nz/mtocrenewal](http://www.maritimenz.govt.nz/mtocrenewal)
- Toll free, 0508 22 55 22
- [operators@maritimenz.govt.nz](mailto:operators@maritimenz.govt.nz)

**You must apply before MTOC expires**



We cannot renew your MTOC if it expires. You would have to apply again for a new one!

**Six months before**



Your MTOC expires, we will notify you.

**Three months before**



We will send you everything you need to apply for your renewal.



## **Businesses' "MTOCs" are starting to expire, they must be renewed to continue operating vessels**

For the first time, Maritime Transport Operator Certificates (MTOCs) are starting to expire. This is because most MTOCs were issued in the few years after the Maritime Operator Safety System (MOSS) started 10 years ago.

An MTOC is a business' certificate authorising it to be a maritime operator – it is held by the operation (not by any individual) for 10 years. For example, an MTOC is the maritime certificate held by the business that operates a fleet of fishing vessels.

### **Requirements to renew an MTOC:**

- Complete application received by Maritime NZ before expiry date.
- All the vessels you are operating must have a valid Certificate of Survey.
- Necessary information that must be current:
  - full legal name of the operator
  - responsible person(s)
  - primary harbours or ports from which your vessels operate
  - categories and activities of operation (e.g. trawling, adventure tourism etc.).

If you need to update any of the information that must be current, complete an ['Application to update an operator plan'](#). Maritime NZ will require these changes to be made before we process your application further.

### **Outstanding non-conformities from audits**

If you have any outstanding non-conformities from audits we will consider them. We will take into account:

- any steps you are taking, or have taken, to resolve the outstanding non-conformity
- your history of non-conformities
- whether any conditions have previously been imposed on your MTOC
- if you have previously had a ship detained.

If we have further questions we will contact you.

### **Outstanding debts or fees**

If we consider any outstanding debt to Maritime NZ indicates wider risks, such as underinvestment in your operation, then your application will require further investigation.