

“MTOCs” are starting to expire – Maritime NZ explains requirements for renewal

Maritime NZ, General Manager Regulatory Licensing, Paul Craven

Summary of key information

- 1,400 Maritime Transport Operator Certificates (MTOCs) are going to expire in the next few years.
- Maritime NZ will notify you six months before your MTOC expires.
- Three months before your MTOC expires, Maritime NZ will send you everything you need to apply for your renewal.
- To renew your MTOC, you must apply before it expires.
- Check the requirements below to help your renewal go smoothly.

Most of New Zealand’s approximately 1,400 MTOCs will expire over the next few years – they are valid for 10 years. That means if you want to keep operating your vessels you will have to renew your certificate.

To help your renewal application go as smoothly as possible Maritime NZ is providing this information to explain the requirements to renew an MTOC and what we will do.

Six months before your MTOC expires, we will send you a reminder of the expiry date. Three months before expiry we will send you an email containing everything you need to apply for your renewal.

You must apply before the expiry date or your MTOC will lapse. You would then have to apply for a new MTOC and would not be able to operate until a full assessment is completed, including a site visit. In order to prevent this from happening please complete and return your application as soon as you are able to.

We encourage you to apply soon after you receive your three month email. This will help avoid delays. You will not lose any time from your new MTOC, it will be dated from the expiry date not the application date.

Requirements to renew an MTOC:

- Complete application received before expiry date.
- All the vessels you are operating must have a valid Certificate of Survey.
- Necessary information that must be current:
 - full legal name of the operator
 - responsible person(s)
 - primary harbours or ports from which your vessels operate
 - categories and activities of operation (e.g. trawling, adventure tourism etc.).

If you need to update any of the information that must be current, complete an [‘Application to update an operator plan’](#). Maritime NZ will require these changes to be made before we process your application further.

Outstanding non-conformities from audits

If you have any outstanding non-conformities from audits we will consider them. We will take into account:

- any steps you are taking, or have taken, to resolve the outstanding non-conformity
- your history of non-conformities
- whether any conditions have previously been imposed on your MTOC
- if you have previously had a ship detained.

If we have further questions we will contact you.

Outstanding debts or fees

If we consider any outstanding debt to Maritime NZ indicates wider risks, such as underinvestment in your operation, then your application will require further investigation.

More information

More information is at www.maritimenz.govt.nz/MTOCrenewal and we will keep that page updated]

If you have any questions or need further information, speak to your Maritime Officer or email operators@maritimenz.govt.nz.

Please share this information widely with others in the maritime sector – the more people understand what to do, the smoother the renewal process will be for everyone. Maritime NZ will continue to provide information to operators and the maritime sector.